



2022-2023 School Age Program -  
Before and After School/Break Registration

**Program Level:**

**Before School Only**

**After School Only**

**Both Before and After School**

**Mid-Winter Break**

**Spring Break**

Preferred Start Date: \_\_\_\_\_ Grade Level: \_\_\_\_\_

School Name/Address: \_\_\_\_\_

Bus Name/Number: \_\_\_\_\_

First and Last Name of Child: \_\_\_\_\_ Birth Date: \_\_\_\_\_

\_\_\_ Male \_\_\_ Female Nickname (if any): \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_

State: NY Zip Code: \_\_\_\_\_ Home Telephone: \_\_\_\_\_

**Caregiver Name 1:** \_\_\_\_\_ Relationship: \_\_\_\_\_

Phone/type: \_\_\_\_\_ Email: \_\_\_\_\_

Occupation/Employer: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: (if DIFFERENT than above) \_\_\_\_\_

**Caregiver Name 2:** \_\_\_\_\_ Relationship: \_\_\_\_\_

Phone/type: \_\_\_\_\_ Email: \_\_\_\_\_

Occupation/Employer: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: (if DIFFERENT than above) \_\_\_\_\_

Does the child have any other siblings? Yes or No Names/ages of siblings (if applicable):  
\_\_\_\_\_

How did you hear of our program? \_\_\_\_\_

Has your child attended Preschool/Daycare? \_\_\_ Yes \_\_\_ No

Is English your child's primary language? \_\_\_ Yes \_\_\_ No

If not, please specify: \_\_\_\_\_

**Please notify the Program Administrator if your child:** (Applicable Health Plans to be completed) Has any medical conditions or is required to receive medical treatment while in school.

Is Allergic or Sensitive to any food or insect stings/bites.

**School Schedule/Tuition/Fees:**

There is a registration fee of \$50 due at enrollment. There is a 10% sibling discount for each additional child. Holiday School Break Programs are \$45 per day. Children must be signed up in advance to secure a spot. Additional fees may be applied for late payments, late pick up, or bounced checks. The school holidays and closings are detailed on the attached schedule. A two-week paid notice is required upon withdrawing from any program. **Please refer to the Parent Handbook for complete program policy details.**



### Tuition/Fees:

- **Regular Weekly Tuition:** \$75/week AM care, \$75/week PM care, \$150/week for both. Payments are due on the Friday before the week of service. Tuition is a flat weekly rate- no discounts are applied for absences including illness, vacations, holidays, or school closings unless specified on the annual listing of school closings or in a letter by the director. Two weeks paid notice is required upon withdrawing from the program.
- **Two Hour Delays:** add \$25 to your regular weekly tuition.
- **Early Dismissal/Snow Days:** add \$35 to your regular weekly tuition.
- **Scheduled Half-Days/Full Days:** \$45/day or \$225/week (as these are planned days these will be billed in advance and your tuition will be adjusted accordingly)
- **Registration/Supply Fee:** \$50 Registration Fee (due upon enrollment or to hold spot on a waiting list for a program).
- **Late Payment Fees:** Payments are due on the Friday BEFORE the week of service. There is a fee of \$20 for payments one week late, and an additional \$5/day after one week. Tuition and late fees that are more than two weeks past due may result in suspension from the program.
- **Late Pick-up Fees:** There is a \$5 late fee assessed for any pick-ups after 5:30 (up to 10 minutes late) and an additional \$5 fee for every 5 minutes after that.
- **Returned Check Fee:** There is a \$30 returned check fee.
- **Discount:** There is a 10% sibling discount applied to all tuition/fees for each additional child.

### Schedule/Sign-ups:

- **At Registration:** indicate potential interest in any extended care days that you may need care for- this provides us with a general idea of interest but does not guarantee a spot. Upon registering you are committing to the full program (entire school year or entire summer program).
- **Scheduled Half-Days/Full Days:** A sign-up list will be posted 3 weeks in advance for current program participants to have the first opportunity to attend. Payment for scheduled extended care days is due a week in advance and is non-refundable. \* Please note, in order to provide care, we need to have at least 5 students signed up.
- **Two Hour Delays, Early Dismissal, & Snow Days:** The Clubhouse will be open normal hours as well as provided extended care unless we notify you otherwise due to hazardous conditions or inability to staff the additional hours. To help us ensure adequate staff are provided, please contact the director to indicate if your child will be attending program.

*I have been explained and accept the program policies and requirements and wish to register my child at this time.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Registration fee paid: \_\_\_\_\_ 1st Week Tuition Paid: \_\_\_\_\_